

MR. ANDREW J. JONES

Superintendent



Rensselaer Central Schools Corporation

900 E. Washington St.
Rensselaer IN 47978

219-866-7822
www.rensselaerschools.org

2026 GO Bond Invitation for Bids- Teacher Desktops

Introduction:

Rensselaer Central Schools Corporation is located in Northwest Indiana between Indianapolis and Chicago. The district includes Rensselaer Central High School (RCHS), Rensselaer Central Middle School (RCMS), Van Rensselaer Elementary (Van) and Rensselaer Central Primary School (RCPS). The student enrollment is roughly 1400 students as of 2025-2026 data. Questions concerning Bid Proposals can be directed via email to mark.heinig@rcsc.k12.in.us.

Purpose:

RCSC seeks to purchase 117 Tiny class desktop computers and monitors for the 2026-2027 school year to replace the existing teacher desktops in classrooms for student instruction. secured a General Obligation Bond to fund this purchase.

Statutory Trust Disclosure (I.C. 5-22-3-5)

Pursuant to Indiana Code 5-22-3-5, any bid or offer submitted by a trust must identify each:

1. Beneficiary of the trust; and
2. Settlor empowered to revoke or modify the trust.

Failure to provide this information, if applicable, may result in the rejection of the bid as non-responsive.

Non-Collusion Affirmation (I.C. 5-22-16-6)

Each bidder must provide a signed and notarized non-collusion affirmation. By submitting a bid, the bidder certifies that:

- The price(s) and amount of this bid have been arrived at independently and without consultation, communication, or agreement with any other contractor, bidder, or potential bidder.
- Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
- No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.

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Bid Cancellation and Rejection (I.C. 5-22-18-2)

In accordance with I.C. 5-22-18-2 and RCSC Board Policy 6320, the School Corporation reserves the right to:

1. Cancel this Invitation for Bids at any time prior to the award.
2. Reject any and all bids, in whole or in part, when it is determined to be in the best interest of the School Corporation.
3. Waive any informalities or irregularities in the bidding process.

Evaluation Criteria (Policy 6320 Requirement)

Bids will be evaluated based on the following objectively measurable criteria:

- **Total Evaluated Cost:** The aggregate cost of equipment, software, and shipping costs
- **Technical Responsiveness:** Complete adherence to the technical specifications provided for the Teacher Desktops
- **Delivery Schedule:** Ability to guarantee delivery and lift-gate service for the 2026-2027 school year rollout.
- **Experience & Reliability:** Verification of three (3) references for projects of similar scope and size in a K-12 environment.
- **Responsibility of Bidder:** Per Policy 6320, the Board may consider the ability, integrity, character, and reputation of the bidder to provide the supplies.

Evidence of Financial Responsibility

No bid bond or certified check is required for this equipment purchase.

GO Bond Compliance & Funding Disclosure

- **Funding Source:** This project is funded through 2026 General Obligation Bond proceeds.
- **Appropriation of Funds:** The award of any contract is strictly subject to the final appropriation and availability of these bond funds. Rensselaer Schools shall not be liable for any costs incurred by bidders in the event that funds are not appropriated.
- **Award Timeline:** Pursuant to Indiana law regarding bond-funded projects, the School Corporation reserves up to ninety (90) days from the bid opening to issue a written Notice of Award and Purchase Order. This extended period allows for the coordination of bond closing and receipt of funds.

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Projected Publication & Opening Schedule

The following schedule is required to meet I.C. 5-3-1 publication requirements for the 2026 IWB Purchase.

- **1st Publication:** June 4
- **2nd Publication:** June 11
- **Bid Opening:** June 22
- **Tabulation for Board Packet:** June 22–24
- **Board Approval:** July 1

General Terms and Conditions and Bid Submission:

This document includes information to provide vendors with information to quote fixed prices for equipment and delivery as specified.

- Vendors shall include three (3) references from K-12 clients as part of their submission.
- Bids must be submitted in a sealed envelope clearly marked '2026 Teacher Desktops' and delivered to the RCSC Central Office by June 22, 11 AM CDT.
 - Mark Heinig, Director of Educational Technology. 900 E. Washington St. Rensselaer IN 47978.
 - Bids will be opened June 22, 11:45 AM CDT and read aloud.
- All bid proposals will include a per unit cost, a subtotal each of these categories and a total cost for the entire proposal:
 - Teacher Workstations
 - Teacher Monitors
 - Shipping
- All proposals must indicate that the proposal is valid for no less than 45 days from the quote due date.
- Bid Proposals received after the deadline will constitute a rejection of the proposal.

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Individual Component Specifications:

Below is the general overview of items needed. They are not expected to be a complete summary of all specifications of each component category.

Teacher Workstation Specifications:

- Quantity 117 - Tiny Desktop with the following specifications
 - Brands to consider include Lenovo, Dell, or HP or equivalent
 - Lenovo Tiny, HP Mini PC or Dell Micro Form Factor
 - Intel Core Ultra 7 5.30 GHz
 - Intel vPro Enterprise
 - 16 MB Memory or higher
 - 256 GB M.2 Storage or higher
 - NPU (AI processor)
 - Wireless
 - 1 HDMI output minimum
 - 1 Displayport output minimum
 - USB C
 - Keyboard and Mouse
 - 3 Year On-Site Warranty or higher

Teacher Monitor Specifications:

- Quantity 117 - Teacher Monitor Specifications
 - Brands to consider include Dell, Lenovo or equivalent
 - 24 inch or larger
 - 1440 p Resolution or higher
 - HDMI
 - Desktop Stand allowing Portrait or Landscape orientation
 - 3 Year Warranty or Higher

Billing & Delivery Address

Rensselaer Central Schools Corporation (RCSC)
900 East Washington St
Rensselaer IN 47978

Lift Gate Required

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OFFICIAL BID PRICING SHEET

PROJECT NAME: 2026 GO Bond Project: Teacher Desktops

DUE DATE: June 22, 2026, at 11:00 AM CDT

BIDDER INSTRUCTIONS:

1. Bidders must quote fixed, firm, all-inclusive pricing for the specified equipment and delivery.
2. All unit prices must include the required 5-year warranty and software platforms as specified in the Invitation for Bids.
3. All bid prices must remain valid for a minimum of forty-five (45) days from the bid opening date.
4. This form must be completed in its entirety, signed by an authorized representative, and included in the sealed bid envelope.

SECTION I: BASE BID PRICING

Please provide the unit cost, subtotal, and grand total for the entire scope of the project.

Item #	Description / Specifications	Qty	Unit Price	Extended Subtotal
1.0	Teacher Desktops	117	\$	\$
2.0	Teacher Monitors	117	\$	\$
3.0	Flat Rate Shipping, Freight, & Handling	1	Flat Rate	\$
TOTAL	GRAND TOTAL			\$

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SECTION III: BIDDER CERTIFICATION & SIGNATURE

The undersigned hereby certifies that they are an authorized representative of the bidding entity, have read and understood the technical specifications and contract conditions, and submit this pricing proposal as a firm and binding offer.

Authorized Signature: _____

Printed Name: _____

Company Name: _____

Phone Number: _____ Email Address: _____

Date: _____